

## BUSINESS STUDIES DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
HR Management	9 Terms	C-(Minus)	KNEC	12,000.00
Business Management	9 Terms	C-(Minus)	KNEC	12,000.00
Sales and Marketing	9 Terms	C-(Minus)	KNEC	12,000.00
Supply Chain Mngt	9 Terms	C-(Minus)	KNEC	12,000.00
Banking & Finance	9 Terms	C-(Minus)	KNEC	12,000.00
Accountancy	6 Terms	C-(Minus)	KNEC	12,000.00

### Craft Certificate in

Business Management	6 Terms	D Plain	KNEC	12,000.00
HR Management	6 Terms	D Plain	KNEC	12,000.00
Sales and Marketing	6 Terms	D Plain	KNEC	12,000.00
Supply Chain Mngt	6 Terms	D Plain	KNEC	12,000.00
Banking & Finance	6 Terms	D Plain	KNEC	12,000.00
Accountancy	3 Terms	D Plain	KNEC	12,000.00

## ACCOUNTANCY DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
CAMS (1-2)	4 Terms	D+(Plus)	KASNEB	7,500.00
ATD (1-3)	6 Terms	C-(Minus)	KASNEB	7,500.00
CPA (1-3)	9 Terms	C+(Plus)	KASNEB	12,000.00
CPS (1-3)	9 Terms	C+(Plus)	KASNEB	12,000.00



## INFORMATION COMMUNICATION TECHNOLOGY DEPARTMENT

### COMPUTER PROFICIENCY (IC3) COURSE - PART TIME

Introduction to Computers (ICT),				
Keyboarding and Mouse Skills,				
Operating System (MS-Window),				
Word Processing (MS-Word)				
Spreadsheets (MS-Excel)	<b>2 Months</b>	<b>Open</b>		<b>3,200.00</b>
Database Management (MS-Access),			<b>(14 Packages)</b>	
Presentation (MS-PowerPoint),				
Graphic Design Using MS-Publisher,				
Email and Internet				
CD Reproduction				
Social Media and Digital Skills				
Basic Computer Maintenance Skills,				
Software Installation,				
PC Troubleshooting,				

### FEE PAYMENT

- Via Mpesa  
Pay Bill Number: 455940  
Account No: Full Student Name
- Via Bank Deposit  
  
Bank: Faulu Bank - Kisumu  
Account Name: Vihiga College of Business & Technical Training  
Account Number: 10098542515  
  
Bank: KCB - Mbale  
Account Name: Vihiga College of Business & Technical Training  
Account Number: 1238902626

### MISCELLANEOUS PAYMENTS

- Student ID Card: Kshs 300
- End of Term Exam Fee: Kshs. 500.00 Per Term
- Internal Exam Fee: Kshs. 4,000.00 (Payable once)
- Practical Fees: Kshs 3,500 Per Term
- Graduation Fee: Kshs. 3,000.00 (Paid once during the last term of the course)
- Caution Fee: Kshs. 2,000.00 (Refundable after graduation)
- Activity Fee: Kshs. 200.00 Per Term
- Library Fee: Kshs 200 Per Term
- Attachment Fee: Kshs. 3500.00 (Includes Insurance Cover)
- Business Plan : Kshs. 1,000.00 (Payable once)
- Trade project : Kshs 1,000.00 (Payable once)

Approved by:



## TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING AUTHORITY

Registration No. TVETA/PRIVATE/TVC/0025/2021



**VIHIGA COLLEGE**  
of Business and Technical Training

College House, Majengo – Luanda Road,  
500 Meters from Majengo Town  
P.O.Box 407-50310 Vihiga  
Tel: 0719175017 / 0795424054  
Email: [info@vihigacollege.co.ke](mailto:info@vihigacollege.co.ke)  
Website: [www.vihigacollege.co.ke](http://www.vihigacollege.co.ke)

## INTAKES JANUARY/ MAY/ SEPTEMBER

### VISION:

To be a Centre of academic and professional excellence both locally and internationally.

### MISSION:

To produce competent market driven graduates who are conscious of and responsive to the dynamic challenges in the society.

### MOTTO:

Passion for Excellence

### HOW TO APPLY:

Send an application letter to [info@vihigacollege.co.ke](mailto:info@vihigacollege.co.ke) or fill an online application form on our website [www.vihigacollege.co.ke](http://www.vihigacollege.co.ke)

### REQUIREMENTS DURING ADMISSION

- Copies of previous Academic Certificates
- Copies of National ID/Passport/Birth Certificate
- 1 Passport size photograph
- Registration Fee of Kshs. 500.00

## EXAMINED BY KNEC, KASNEB, NITA & ICM

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
ICT	9 Terms	C-(Minus)	KNEC	12,000.00
Information Technology	9 Terms	C-(Minus)	KNEC	12,000.00
<b>Craft Certificate in</b>				
ICT	6 Terms	D Plain	KNEC	12,000.00
Information Studies	6 Terms	D Plain	KNEC	12,000.00
<b>Short course in</b>				
Computer Hardware & Network Support	1 Term	Open	VCBTT	12,000.00
Web Design Specialist	1 Term	Open	VCBTT	10,000.00
Graphic Design Specialist	1 Term	Open	VCBTT	8,000.00
Computer Hardware & Maintenance	1 Term	Open	VCBTT	10,000.00
Computer Networking & Security	1 Term	Open	VCBTT	10,000.00
Computer Applications	1 Term	Open	VCBTT	12,000.00
Programing in C++ or Python)	2 Months	Open	VCBTT	5,000.00
Database Management Using SQL	2 Months	Open	VCBTT	5,000.00
Visual Basic	2 Months	Open	VCBTT	5,000.00
MS Project	1 Month	Open	VCBTT	4,000.00
AutoCAD	1 Month	Open	VCBTT	3,500.00
ArchiCAD	1 Month	Open	VCBTT	3,500.00
SPSS	1 Month	Open	VCBTT	5,000.00
Corel Draw	1 Month	Open	VCBTT	3,000.00
Computerized Accounting Using (QuickBooks or Pastel)	1 Month	Open	VCBTT	3,500.00

## JOURNALISM & MASS COMMUNICATION DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
Journalism & Media Studies	6 Terms	C-(Minus)	ICM	14,000.00
<b>Craft Certificate in</b>				
Journalism	3 Terms	D Plain	ICM	14,000.00
<b>Short course in</b>				
Camera Operations	2 Months	Open	VCBTT	12,000.00
Video Shooting & Editing	2 Months	Open	VCBTT	12,000.00
Photography	2 Months	Open	VCBTT	12,000.00
Art of Public Speaking	2 Terms	Open	VCBTT	14,000.00



## MECHANICAL AND AUTOMOTIVE ENGINEERING DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
Automotive Engineering	9 Terms	C-(Minus)	KNEC	16,000.00
Mechanical Engineering	9 Terms	C-(Minus)	KNEC	16,000.00
Welding & Fabrication	9 Terms	C-(Minus)	KNEC	16,000.00
<b>Craft Certificate in</b>				
Automotive Engineering	6 Terms	D Plain	KNEC	16,000.00
Mechanical Engineering	6 Terms	D Plain	KNEC	16,000.00
Welding & Fabrication	6 Terms	D Plain	KNEC	16,000.00
<b>Artisan Certificate in</b>				
Motor Vehicle Mechanics	3 Terms	D-(Minus)/KCPE	NITA	16,000.00
Mechanical Engineering	3 Terms	D-(Minus)/KCPE	NITA	16,000.00
Motor Cycle Repair	3 Terms	D-(Minus)/ KCPE	NITA	16,000.00
Panel Beating & Spray Painting	3 Terms	D-(Minus)/ KCPE	NITA	16,000.00
Motor Vehicle Wiring	3 Terms	D-(Minus)/ KCPE	NITA	16,000.00
<b>Short course in</b>				
Machining, Welding & Sheet Metal	2 Terms	D-(Minus)/ KCPE	VCBTT	12,000.00
Driving with Basic Mechanics	2 Months	Above 18	NTSA	21,000.00
Driving	2 Months	Above 18	NTSA	18,000.00

## ELECTRICAL AND ELECTRONICS ENGINEERING DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
Electrical and Electronic Engineering (Power Option)	9 Terms	C-(Minus)	KNEC	16,000.00
<b>Craft Certificate in</b>				
Electrical and Electronic Engineering (Power Option)	6 Terms	D Plain	KNEC	16,000.00
<b>Artisan Certificate in</b>				
Electrical Installation	3 Terms	D-(Minus)/ KCPE	NITA	16,000.00
<b>Short course in</b>				
Refrigeration and Air Conditioning	1 Term	Open	VCBTT	30,000.00
Basic Electronic Repair	1 Term	Open	VCBTT	20,000.00
Electrical Wireman	1 Term	Open	VCBTT	20,000.00
Solar Installation	1 Term	Open	VCBTT	20,000.00

## BUILDING AND CIVIL ENGINEERING DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
Civil Engineering	9 Terms	C-(Minus)	KNEC	16,000.00
Building Technology	9 Terms	C-(Minus)	KNEC	16,000.00
<b>Craft Certificate in</b>				
Building Technology	6 Terms	D Plain	KNEC	16,000.00
Plumbing	6 Terms	D Plain	KNEC	16,000.00
<b>Artisan Certificate in</b>				
Plumbing	3 Terms	D-(Minus)/ KCPE	NITA	16,000.00
Masonry	3 Terms	D-(Minus)/ KCPE	NITA	16,000.00

## Short course in

Tile Fitting	1 Month	Open	VCBTT	10,000.00
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## HOSPITALITY DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
<b>Diploma in</b>				
Hotel & Catering Supervision	6 Terms	C-(Minus)	ICM	14,000.00
Food & Beverage Production	6 Terms	C-(Minus)	ICM	14,000.00
Catering & Accommodation Mngt	6 Terms	C-(Minus)	ICM	14,000.00
Hospitality Management	6 Terms	C-(Minus)	ICM	14,000.00
<b>Craft Certificate in</b>				
Hotel & Catering Supervision	3 Terms	D Plain	ICM	14,000.00
Food & Beverage Production	3 Terms	D Plain	ICM	14,000.00
Catering & Accommodation Mngt	3 Terms	D Plain	ICM	14,000.00
Hospitality Management	3 Terms	D Plain	ICM	14,000.00

## Short course in

Food Production: Pastry (Bread Making)	1 Term	Open	VCBTT	15,000.00
Food Production: Pastry (Cake Production)	1 Term	Open	VCBTT	15,000.00
Food Production: Proteins (Per Type)	1 Term	Open	VCBTT	15,000.00
Food Production: Starches (Per Type)	1 Term	Open	VCBTT	15,000.00
Cold & Hot Deserts Production	1 Term	Open	VCBTT	15,000.00
<b>Food &amp; Products for Cold Presentation</b>				
Restaurant Service	1 Term	Open	VCBTT	10,000.00
<b>Front Office Administration &amp; Operation</b>				
Housekeeping & Accommodation Receptionist	1 Term	Open	VCBTT	10,000.00
Hotel & Catering Supervision (Refresher)	1 Term	Open	VCBTT	10,000.00
French	2 Terms	Open	VCBTT	15,000.00

## HAIR DRESSING & BEAUTY THERAPY (COSMETOLOGY) DEPARTMENT

Course	Duration	Minimum Grade	Exam Body	Tuition Fee (Per Term)
Cosmetology	3 Terms	Open	NITA	18,000.00
Hair Dressing	2 Terms	Open	NITA	15,000.00
Beauty	2 Terms	Open	NITA	15,000.00

## Short course in

Barbering	1 Month	Open	VCBTT	8,000.00
Coloring	1 Month	Open	VCBTT	8,000.00
Dreadlocks	1 Month	Open	VCBTT	8,000.00
Facial Therapy	1 Month	Open	VCBTT	8,000.00
Hair Relaxing	1 Month	Open	VCBTT	8,000.00
Makeup	1 Month	Open	VCBTT	8,000.00
Manicure & Pedicure	1 Month	Open	VCBTT	8,000.00
Massage Therapy	1 Month	Open	VCBTT	8,000.00
Weaving	1 Month	Open	VCBTT	8,000.00